

GIRLS INC. of HAMBLEN COUNTY

301 Sulphur Springs Road, Morristown, TN 423-581-4430 Email: misty_girlsinc@musfiber.com

MEMBERSHIP APPLICATION 2022 SUMMER DAY CAMP – *Adventures in Nature!*

STUDENT NAME _____
DATE OF BIRTH _____ AGE _____ PRIMARY PHONE NUMBER _____
ADDRESS/CITY/STATE/ZIP _____
SCHOOL _____ GRADE COMPLETED IN MAY _____

HOUSEHOLD INFORMATION

STUDENT LIVES WITH: BOTH PARENTS MOTHER ONLY FATHER ONLY JOINT CUSTODY OTHER _____
(Please provide a copy of any custody or other court documents to be kept on file in the Girls Inc. Office.)

PARENT/GUARDIAN 1

Relationship to child _____ Lives at above address YES NO
Cell Phone _____ Email _____
May we contact you via text? YES NO
Do you work full-time outside the home? YES NO
Employer _____ Work Phone _____

PARENT/GUARDIAN 2

Relationship to child _____ Lives at above address YES NO
Cell Phone _____ Email _____
May we contact you via text? YES NO
Do you work full-time outside the home? YES NO
Employer _____ Work Phone _____

ADDITIONAL CONTACTS/PICK UP PERSONS *It is mandatory that someone be available to pick up within 30 minutes when necessary. We first will attempt to contact the adults listed above unless otherwise indicated. Please list below others who will be emergency contacts and/or pick up persons for your child. A valid photo ID is required at pick up.*

NAME	RELATIONSHIP TO CHILD	PHONE	EMERGENCY CONTACT	MAY PICK UP
1.				
2.				
3.				
4.				
5.				
6.				

DOES YOUR CHILD HAVE HEALTH PROBLEMS OR PHYSICAL LIMITATIONS? *This should include food or other allergies; seasonal allergies; chronic illness; etc. Please note: We will NOT administer medicine other than basic first aid.*

IF YES, PLEASE EXPLAIN: _____
FAMILY PHYSICIAN _____ PHONE _____

FOR OFFICE USE ONLY (Revised April, 2022)	NEW MEMBER: Yes No	INITIAL START DATE: May 31 or other _____	
LOG BOOK	DATABASE	FILE	RECEIVED BY

GIRLS INC. OF HAMBLEN COUNTY 2022 SUMMER DAY CAMP

PERMISSION TO PARTICIPATE

I hereby declare that the information contained in this application for my child is correct. Further, my child has my permission to participate in all activities of the 2022 Summer Day Camp at Girls Inc. of Hamblen County unless I have stated otherwise in written form to the Program Director or Executive Director.

I understand that off-campus field trips are mandatory activities, and my child will be expected to go if she is in attendance. If I do not wish for my child to participate in a field trip, I will make alternate arrangements for her that day.

Further, I understand that students will be transported on a Girls Inc. bus or van for field trips or that the groups may walk or drive to the neighborhood parks including Civic Park, Jolley Park or Fred Miller Park.

I agree that I will not hold Girls Inc. of Hamblen County responsible for any injury or accident that might occur while participating in these activities. I also understand that pictures and/or video will be taken during activities and that Girls Inc. of Hamblen County may use these pictures or images with or without identifying the member for Girls Inc. media as well as local, regional or national media.

INITIAL HERE _____

CONSENT FOR MEDICAL TREATMENT

In the event of an emergency, I give permission to Girls Inc. of Hamblen County to obtain medical treatment for my child from the nearest hospital emergency room OR other emergency facility as listed here:

_____.

The undersigned, individually and as one of the parents or legal guardians of the member, hereby authorizes Girls Inc. of Hamblen County to carry out any measures deemed necessary by any of the authorized agents or volunteers should an emergency occur, including securing, at the expense of the undersigned, appropriate medical treatment of the member. I understand that I am financially responsible for any treatment and will not hold Girls Inc. of Hamblen County responsible for any considerations that might occur as a result of such treatment. I understand that, if possible, every effort will be made to reach me before my child is treated.

The undersigned hereby specifically releases and agrees to hold harmless and indemnify Girls Inc. of Hamblen County, its officers, directors, employees, agents and volunteers, from any and all liability or claims arising out of the member's care at the Center.

INITIAL HERE _____

SUMMER POLICIES AGREEMENT

I have read and agree to abide by the Summer Policies for myself and my child(ren).

INITIAL HERE _____

DEMOGRAPHIC DATA

Please help us keep our demographic data up-to-date by completing the following information for your child:

RACE: White Black Multi-racial Hispanic Asian American Indian Hawaii/Pacific Islander Middle Eastern

How many people live in your household? _____

What language is primarily spoken in your home? English _____ Spanish _____ Other _____

Circle the range that best describes your family's income:

< 10,000 10-15,000 15-20,000 20-25,000 25-30,000 30-35,000 35-40,000

40-50,000 50-60,000 >60,000

STUDENT NAME(S) _____

PARENT/GUARDIAN SIGNATURE _____

DATE _____

**GIRLS INC. OF HAMBLEN COUNTY 2022 SUMMER DAY CAMP
FEES/COSTO**

STUDENT NAME(S)/NOMBRE DE SU HIJA		
FEES/COSTO		
Current students <i>Los estudiantes actuales</i>	\$100 per girl/por niña	After the first child, each sister (or girl in the same household) will receive a \$20 discount. <i>Después de la primera niña, cada hermana (o niña en el mismo hogar) recibirá un descuento de \$20.</i>
New students <i>Nuevos estudiantes</i>	\$130 per girl/por niña \$30 membership fee/cuota de membresía +\$100 summer fee/tarifa de verano	

- This includes a shirt, all activities including any field trips, transportation fee and an afternoon snack.
 - Fees should be paid in full by cash (exact amount) or check when forms are submitted. No credit cards.
 - A payment plan is available.
 - Financial assistance (scholarships) must be approved by the Program Director. *See more information below.**
 - Fees and deposits are non-refundable once you submit paperwork and regardless of how many days you attend.
 - If you are wait-listed, you will not submit payment unless we have a spot for your student.
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- *Esto incluye una camisa, todas las actividades, incluidas las excursiones, la tarifa de transporte y la merienda diaria.*
 - *Las tarifas deben pagarse en su totalidad en efectivo (monto exacto) o cheque cuando se envían los formularios. Sin tarjetas de crédito.*
 - *Hay un plan de pago disponible.*
 - *La ayuda financiera (becas) debe ser aprobada por la Directora del Programa. Ver más información a continuación.**
 - *Las tarifas y los depósitos no son reembolsables una vez que envía la documentación y sin importar cuántos días asista.*
 - *Si está en la lista de espera, no envíe el pago a menos que tengamos un lugar para su estudiante.*

***SCHOLARSHIP INFORMATION/INFORMACION DE BECAS**

Money is never an obstacle to a girl attending Girls Inc. If you need financial assistance, we ask that you contact Misty Graham-Stapleton, Program Director, at 581-4430 or via email at misty_girlsinc@musfiber.com to request a scholarship or set up a different payment plan.

El dinero nunca es un obstáculo para que una niña asista a Girls Inc. Si necesita asistencia financiera, se puede comunicar con Misty Graham-Stapleton, Directora del programa, al 581-4430 o por correo electrónico a misty_girlsinc@musfiber.com para solicitar una beca o establecer un plan de pago diferente.

Payment plans must be paid in full by Friday, May 20.

Plan de pago debe pagarse en su totalidad antes del viernes 20 de mayo.

FOR OFFICE USE ONLY				
BALANCE DUE	# of students _____			
	minus any discounts or fee waivers			
	TOTAL DUE			
PAYMENT	PAID IN FULL/PAGADO EN SU TOTALIDAD	cash/efectivo	check/cheque #	date/fecha
	PAYMENT PLAN/PLAN DE PAGO	APPROVED BY PROGRAM DIRECTOR YES NO		
	DEPOSIT/DEPÓSITO 1 \$ _____	cash/efectivo	check/cheque #	date/fecha
	DEPOSIT/DEPÓSITO 2 \$ _____	cash/efectivo	check/cheque #	date/fecha
	DEPOSIT/DEPÓSITO (FINAL) \$ _____	cash/efectivo	check/cheque #	date/fecha

**GIRLS INC. OF HAMBLEN COUNTY 2022 SUMMER DAY CAMP
WEEKLY PARTICIPATION/PARTICIPACIÓN SEMANAL**

STUDENT NAME(S)/NOMBRE DE SU HIJA _____

Indicate below any vacation dates as well as days you know your child will NOT attend. Examples could include days your child would not come when you are off work or days when she is with her other parent/guardian. This helps us determine if students could time-share an available opening.

Indique a continuación las fechas de vacaciones y los días trabaje en los que sabe que su hija NO asistirá. Los ejemplos podrían incluir los días en que su hija no vendría cuando usted no trabaja o los días en que está con su otro padre/tutor. Esto nos ayuda a determinar si los estudiantes pueden compartir el tiempo de una vacante disponible.

WEEK	Please mark any days your student will not attend. Por favor marque los días que su estudiante no asistirá.				
	Monday	Tuesday	Wednesday	Thursday	Friday
<u>WEEK 1</u> May 31 – June 3 (CLOSED May 30)	GIRLS INC. CLOSED				
<u>WEEK 2</u> June 6-10					
<u>WEEK 3</u> June 13-17					
<u>WEEK 4</u> June 20-24					
<u>WEEK 5</u> June 27 – July 1					
<u>WEEK 6</u> July 6-8 (CLOSED July 4-5)	GIRLS INC. CLOSED	GIRLS INC. CLOSED			
<u>WEEK 7</u> July 11-15					
<u>WEEK 8</u> <u>July 18-22</u>					LAST DAY!

**GIRLS INC. OF HAMBLÉN COUNTY 2022 SUMMER DAY CAMP
T-SHIRT ORDER FORM/FORMULARIO DE PEDIDO DE LA CAMISETA**

Each girl is required to wear a Girls Inc. shirt for all field trips. The cost is included in the summer membership fee. Indicate below what size shirt your child wears. If we do not have her size in stock, we will substitute the size at our discretion.

Se requiere que cada niña use una camisa de Girls Inc. para todas las excursiones. El costo está incluido en la membresía de verano. Indique qué tamaño de camisa usa su hijo. Si no tenemos su tamaño, sustituiremos la camisa dependiendo cuantas tallas nos quedan.

Be mindful to correctly mark whether your child needs an ADULT or YOUTH size.

Tenga en cuenta marcar correctamente si su hija necesita un tamaño de ADULTO o JUVENIL.

Student Name/Nombre De Su Hija _____
T-SHIRT SIZE: YOUTH XS S M L ADULT S M L XL 2X

Student Name/Nombre De Su Hija _____
T-SHIRT SIZE: YOUTH XS S M L ADULT S M L XL 2X

Student Name/Nombre De Su Hija _____
T-SHIRT SIZE: YOUTH XS S M L ADULT S M L XL 2X

Student Name/Nombre De Su Hija _____
T-SHIRT SIZE: YOUTH XS S M L ADULT S M L XL 2X

GIRLS INC. OF HAMBLEN COUNTY 2022 SUMMER DAY CAMP POLICIES

PLEASE KEEP THIS INFORMATION AND REFER TO IT AS NEEDED.

DROP OFF AND PICK UP

- Summer operating hours are 7:00am – 5:30pm. Parents/Guardians should abide by the ONE WAY flow of traffic and STAY IN YOUR VEHICLE at drop off and pick up.
- Drop off will be open from 7:00 – 9:00am. If your child needs a later drop off due to a medical appointment, approval must be obtained from the Program Director.
- Pick up will begin at 4:00pm. Whoever is picking up the child must be listed on the PICK UP LIST and have a valid photo ID. Students must be picked up prior to 5:30pm. If you are running late, please call us at 423-581-4430. You will be charged a \$10 fee for each late pick up.

WATER BOTTLE

Please send a reusable water bottle each day with your student. She will be able to refill it at our water fountain.

GENERAL ILLNESS

We must all work together to prevent a cycle of illness from disrupting our Summer Day Camp with group or program closures. To that end, your child should not attend the program if she is experiencing the following OR any other contagious illness:

- FEVER: may return when fever-free (under 100 degrees) for 24 hours, without medication
- DIARRHEA and/or VOMITING: may return when symptom-free for 24 hours
- STREP THROAT: may return after 24 hours of antibiotic treatment and no fever for 24 hours
- CONJUNCTIVITIS (pink eye): may return 24 hours after treatment begins and eyes are free of discharge

In the event a student becomes ill while at Girls Inc., we will call her parent/guardian for pick up. If the student's adult cannot be reached or has not arrived in a timely manner, the next adult contact will be called.

We do not provide or administer any medication. If your child requires medication for health reasons, please see the Program Director or Executive Director. We will offer basic first aid (band-aid, anti-itch cream, ice pack, etc.) at our discretion.

COVID-19 PROTOCOLS

Masks will not be required unless deemed necessary by the Director according to guidance by the CDC or local health officials. Masks will be optional for students.

SUNSCREEN

Your child should apply sunscreen each morning before coming to Girls Inc. BUT ALSO should bring a sunscreen so she can reapply. We spend a lot of time outside in different activities, and it is important that the girls are protected from sunburn. We are not permitted to apply sunscreen to the students, so please make sure your child has a version she can apply herself.

HEAD LICE

If you suspect your child has lice, do NOT send her to Girls Inc. If your child is found to have lice or nits while here, you will be contacted to pick up your child. The student will be checked when she returns and will NOT be allowed to return if lice or nits are still present.

Don't know what to look for? The following website has pictures/descriptions as well as a link to information regarding treatment: https://www.cdc.gov/parasites/lice/head/gen_info/faqs.html. You also can Google information about preventive products.

MISSING ITEMS

The girls are responsible for keeping up with their personal belongings, and we strongly encourage them to leave precious items at home. Girls Inc. of Hamblen County is not responsible for any lost or stolen money or property. Lost and Found items are taken to the Entryway, and unclaimed items are donated to a local charitable organization.

CLOTHING AND SHOES

- A Girls Inc. t-shirt must be worn for all field trips. It is your responsibility to keep up with your child's shirt and pay attention to when/how often the schedule requires her to wear it.
- All ages may wear a sturdy sandal with a back such as a Chaco or Keen EXCEPT on days when closed-toe shoes are required for field trips. This information will be sent home.
- NO FLIP FLOPS are permitted. In an active program such as our Summer Day Camp, flip flops pose a greater risk for injury or insect stings.

ITEMS TO LEAVE AT HOME

- stuffed animals, dolls and other precious toys (If your child uses one of these items to help with anxiety, please talk to the Program Director.)
- blankets/pillows
- fast food drinks

PHONE/ELECTONICS

- We are a NO PHONE ZONE when it comes to student phone use, and this extends to other personal electronics. While we recognize that several of you want your student to have a phone, we expect your cooperation in making sure your child understands that she should not have it out while at Girls Inc., riding a Girls Inc. bus/van or attending a Girls Inc. event. Help us be face-to-face, not face-to-screen.
- If a student has a phone or other electronic item out, it will be impounded and returned only to her parent/guardian.

DISCIPLINE

Your student is expected to make smart choices while she attends Girls Inc. This includes being respectful to the staff and other students. She also will be expected to be an active participant in our daily programming.

Disciplinary Steps For Minor Incidents

For minor incidents of misbehavior such as (but not limited to) repeatedly not following directions or a single instance of disrespecting staff or other girls, a staff member will give verbal warnings and may ask the girl to take a time-out until the situation is under control and the staff member has a chance to understand the situation and address it privately with the girl.

If verbal warnings do not result in an acceptable behavior change, a write-up will be issued to notify parents/guardians of the behavioral incident and the action taken by staff.

Disciplinary Steps For Serious Incidents

A write-up is immediately issued for more serious incidents such as (but not limited to) repeated use of profanities, repeated disrespect to staff/other students or physical violence.

In the event that a girl is displaying behavior that is deemed unsafe to herself or others, staff will contact the parent/guardian and immediate pick-up may be necessary. In the event that a parent/guardian cannot be reached, Girls Inc. of Hamblen County will contact other adults on the student's emergency contact list.

If three write-ups are issued for minor or serious incidents, the Program Director will decide if suspension or expulsion is a necessary next step.

Girls Inc. of Hamblen County encourages ongoing communication between staff and parents/guardians as an effective tool to prevent and handle discipline issues as they occur. We believe that by working together, we can create a positive environment for girls to learn, play, and grow.